

### Order for calibration / verification

Invoice address		Delivery address (if different)
Company		
Addition		
Street		
Postal code, city		
Country		

Your customer no.		Your contact person	
Your reference no.		Your phone-no.	
Your e-mail address		Your fax-no.	

According to offer no.

We thank you for the assignment of inspection of your testing equipment. To avoid requests and delays, please mark in the table below whether you wish a calibration (C) or a verification (V).

#	Testing equipment (model, nominal value, class)	Serial no.	Inventory no.	Recal interval	C	V

Kindly note regarding the recalibration of weights **class E1**: if the weights have not been calibrated at the KERN calibration laboratory until now, kindly send us the latest calibration certificates. This avoids another volume determination which causes a longer delivery time and higher costs.  
Thank you for your cooperation!

## Further information

Has the test equipment been exposed to hazardous substances?

☐ No ☐ Yes (Decontamination was carried out)

<b>Location of use</b> for Newton weights (street, postal code, city):	
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<b>Comments / special requests (add weight, replace case,...)</b>

In the event that the test equipment requires further measures we pass the following permits in order to avoid delays in processing:

	Adjusting weights	Replacing weights	Repairing/ adjusting devices
Carry out without consultation			
Carry out without consultation up to a cost limit of	€	€	€
Always previous consultation			

## Additional services

- ☐ Express calibration: within 48 hours, additional costs: see price list  
 Please use necessarily our supplemental sheet „Express order“
- ☐ Express delivery: within one day, additional costs on demand

<b>Earliest return delivery date</b>	
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## Accessories

Tweezer 105 mm <b>stainless steel with silicone-coated tips</b> (315-243)	for weights class E1 – F1 (1 mg – 200 g)	<input type="checkbox"/> piece/s
Tweezer 250 mm <b>stainless steel with silicone-coated tips</b> (315-245)	for weights class E1 – F1 (500 g – 2 kg)	<input type="checkbox"/> piece/s
Tweezer 100 mm <b>stainless steel</b> (335-240)	for weights class F2 – M3 (1 mg – 200 g)	<input type="checkbox"/> piece/s
Tweezer 100 mm <b>plastic</b> (315-242)	for weights class E1 – M1 (1 mg – 200 g)	<input type="checkbox"/> piece/s
Gloves <b>cotton</b> (317-280)	help to protect the weights in daily use etc.	<input type="checkbox"/> pair/s
Gloves <b>leather</b> (317-290)	help to protect the weights in daily use etc.	<input type="checkbox"/> pair/s
Dusting brush (318-270)	to clean the weights	<input type="checkbox"/> piece/s

## Submission checklist

In order to be able to process your order as quickly as possible, we ask you to send the accessories necessary for the calibration of your test equipment. Also our packing recommendation will help you to pack your shipment correctly.

### Weights

☐ Case, if available

### Balances

☐ Power supply

☐ weighing plate

☐ Levelling feet

☐ Transport lock

☐ Safety certificate for  
crane scales  $\geq 50$  kg

### Force measuring gauges and other measuring devices

☐ Power supply

☐ Hooks and push pieces

☐ Sensors

The following points will help you pack the shipment as well as the fastest possible processing:

☐ For large deliveries (3 pallets or more): Please contact our test services sales team before sending to announce the delivery / arrange an appointment:  
+49 7433 9933 196 // recalibration@kern-sohn.com

*Please take into account that we reserve the right to refuse unannounced large deliveries in order to be able to ensure smooth processing and warehouse management.*

☐ Are the necessary accompanying documents (our order form / alternatively your covering letter/order) enclosed? Are the necessary accessories included?

☐ Is the test equipment securely packed? (The ideal is to use the original packaging, in the case of weights, these should be stowed in the case)

☐ For crane scales  $\geq 50$  kg: Is the completed and signed safety certificate enclosed?

☐ For express orders: Is the express calibration notice clearly visible on the outside of the box?

☐ Is the delivery correctly addressed and sufficiently stamped?

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